

**Government of Nepal
Ministry of Health & Population
Dadeldhura Hospital, Dadeldhura**



NOTICE FOR INVITING QUOTATION FOR SECURITY SERVICE

(Published on 07 January, 2022)

1. Scope of works:
 - a. Provide round the clock security service at the entrance gate of Emergency Department, main entrance and premises.
 - b. Observe and ensure that security aspects are maintained while entering and exiting the Hospital premises by all visitors including all activities that are related to security clearance, site inspection and crowd control.
 - c. Provide assistance/information to the visitors in a professional manner.
 - d. Provision Ensure safety and protection measures are put into place for all the personnel and property of the Hospital.
2. The service providing agency/firm/company should have a valid and updated registration and tax certificate in accordance with the local law.
3. The agency/firm/company should have good track record of providing such manpower and services.
4. Security personnel must be smartly dressed and also physically fit in order to perform such security duties.
5. Priority will be given to an agency/firm/company that has experience in this field or has ex-service personnel or has provided service of this nature to any diplomatic mission or UN agencies.
6. Estimated Manpower Requirement (Tentative):
 - a. Should cater for one person per shift, total 3 in number
 - b. The agency/firm/company should have the capacity to provide additional Manpower as and when required by the Hospital.
7. Interested agencies/firm/companies are requested to submit their quotation with bulk amount that states its monthly expenses/charges to the administration section of hospital by 21 January, 2022, 3: 00PM,
8. Smart uniform for the personnel should be provided by the service provider.
9. The Hospital will not responsible for any social security, insurance, leave or any other emolument/benefits for the security personnel. This will all be provided or taken care by the security firm/agency/company.
10. The contract that is provided to the agency/firm/company will only be valid for one year from the date of the signing of the agreement.
11. The Hospital has the sole right to accept, reject fully or partially.
12. The selected agency/firm/company will be informed and invited to put in its signature as a second party in the agreement with the Hospital as first party.


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